

CBR NETWORK

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Cleo's Corner



Happy Labor Day and Happy Thanksgiving!

I guess the two Holidays sort of go together. Especially this day and time. We can enjoy being off from work on Labor Day, but we sure need to be Thankful for work when Thanksgiving rolls around. Of course that is just a couple of things to be thankful for—and we have many if we just took the time to look around and think about them. So many are so much less fortunate than we are. And, I know I say it every year, but those of us at CBR are thankful that we have all of you to work with. We hope your Holidays are both restful and reflective of all things good in your life.

Latest Release to PRIVplus (version 6.1)

Hopefully, everyone has the latest update applied or are in the process of applying it. There are many updates that could be of help to you. I am listing some of them for you:

AP4—Workload Report; AP3 Current Appointments with Original On Staff Date; DM37A Practitioners on Staff on a certain date with NPI #; DI6—New Directory with photo degree, internship, residency, fellowship and board

certification; CO2b Committee Meeting Dates with the number of meetings held; New Report Option—you may now run EPI and ask for just the items you have an indication of Appt Reverify (this will leave off old items you no longer care about); MS6 new report of procedure codes where you are able to see all of the description of the procedure—since you may have unlimited text; OR2—report that will display the Date On and Date Off; EP2 new report that will appear as soon as you sign into the program showing everything that is red (expired) and everything that is blue (about to expire). Note that you may eliminate this report through security if you wish.

More on the update under PRIVplus.

Training!

We try to offer as many ways to provide training as we can think of. We have the training videos, we have a training workbook, we offer training classes here in Raleigh/Durham and if you can get a group together we can schedule on-site training. And, we can do some go to meeting training sessions. If it is at all possible, training is so very beneficial. We often find that clients are either doing things the “slower” way, or get calls about “why can't I do xyz”? Many, many times xyz can already be done, but an individual who has never had training, just doesn't know it. Please let us know if you can take advantage of any of these training opportunities.

Holiday Closing

CBR Associates, Inc. will be closed on Monday, September 5th for the Labor Day Holiday. We will close at 12 noon on Wednesday, November 23rd and will be closed on the 24th &

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Special points of interest:

- Holiday Closings
- Announcements
- Technical Tips

PRIVplus More 6.1 Update Features



• Under the Docs and Pics tab you may now store images and documents such as excel spreadsheets, docs, rtf, pdf, etc.; There is a new option to enter CME credits for courses taken Online; You may display a directory on-line via your hospital web page. We will work with IT to set this up for you; We will also work with your IT department to set it up so that outside entities may log into our facility web site and create their own verification letter verifying that a provider is or was on staff at your facility. We call this Self Server Verification; There is a new comments field

in the liability insurance tab; You may now add liability insurance in mass (just as you can license). For liability insurance this is especially helpful when a whole group changes policy numbers. You do not want to delete the old insurance as you would erase history—but you can add a new record for everyone in a group and do it in mass and not one at a time. There is also a new option when you add License in mass to indicate then it is a type of license you wish to reverify at reappointment time. There are other features and we have an extensive handout on the update that we are happy to send you. We are also working on a video to cover all the

updates.

• Other items:

• VA's remember that we are happy to do VISN wide training if you can get approved. Also, remember we offer a second copy for dependents at just the cost of another annual license fee.

• IQRS—remember that you may export a file from PRIVplus and pull it into NPDB. You do not need to keep data updated in both PRIVplus and IQRS. Please email for a handout on this if you need it. This could save you a lot of time.



QUALCAREplus



Did you know that when you add an occurrence, the system can pre-populate the physician reviewer field based on the physician's specialty? You can assign a Physician Reviewer to a specific specialty.

Click on Manage Data / Physician Data / Physician Specialty Codes / Edit one of the specialty codes.

Click on the binoculars to see your list of physicians. Select the Physician to be the reviewer for that Specialty and SAVE:

For this example, Dr. Boyland is the default Physician Reviewer for "General Surgery" specialty. When I choose a patient admission where the physician's specialty is General Surgery, and add an occurrence to THAT patient admission record, the system pre-populates the field:

Attending Physician is Tyler, Ryan (spec=GenSurg Person of Occurrence) populates as Tyler, Ryan Reviewer populates from Specialty Codes based on the specialty of the "Person of Occur" (occurrence)

UT02 Physician Reviewers—is the report showing physicians you have attributed to each of the specialties.

QUALCAREplus/W (new web version)

Finding/Adding the Patient Admission is much easier in the new web version QUALCAREplus/W

In the new web version—we redesigned the Occurrence Selection form so that you search for the Patient first (not the patient admission). The **Select Patient (optional) BUTTON** allows you to search for the patient (left image). When you find the patient and select the patient, you are returned to the Occurrence Selection form with your patient highlighted in **YELLOW** and all admissions displaying. If you highlight **ONE** admission, then all the occurrences associated with the admission appear below (this is the same as the windows app).

Another area where we improved the display is when you are entering denominator data. Physicians now appear in alpha order when you bring up the web page. You will now be able to SORT the column by double-clicking on the column heading (column turns blue). Double-click to change from Ascending to Descending. We have also added the ability to display physicians based on a range of last names.

	Dept/Spec	Name	Physician Number	Admissions
1	SURG-GSUR	Ashwell, Margo	0958	17
2	SURG-PLAS	Au, Victor	00364	24
3	SURG-DEN	Barefoot, Dan	825	36
4	SURG-GSUR	Boyland, George	03740	26
5	SURG-GSUR	Bush, George	123	22

	Dept/Spec	Name	Physician Number	Admissions
1	SURG-DEN	Barefoot, Dan	825	36
2	SURG-GSUR	Boyland, George	03740	26
3	SURG-GSUR	Johns, Jeremy	14567	32
4	SURG-GSUR	Ashwell, Margo	0958	17

Display: Physicians Allied Health

Phys Status: Current Archived All

Enter By: Physician Department

Last Name From: To

RISKplus



New Reports in v6.3

- 1) [SU01—Subject Listing](#) (found under new “Subject Details (SU) folder”) lists information about the SUBJECT regardless of whether they had an incident or not. Fields: Subject #, Name, Staff #, MR#, Sex, Birth Date and Age.
[Duplicate Subjects](#) Use this report to help you with reconciling multiple subjects. RISKplus for Windows has a utility to move a incident OUT from under one subject to another subject, thereby allowing you to delete that duplicate subject. Each incident is attributed to a subject that has a subject #. Duplicate subjects in name have different subject #s. Contact Kathy at CBR for help on reconciling your duplicate subjects.
WARNING: DO NOT delete subjects if using old RISKweb—Contact Kathy. A change needs to be made so that RISKplus can read the old RISKweb pending incident database before a subject is deleted.
 - 2) Under Incident Processing (IP) folder we have added additional IP08 reports —
 - a) [IP08d Detail Listing of Incidents with Notes TAB Comments](#) provides detail information about the incident AND now includes ANY and ALL DESCRIPTIVE notes. Each NOTE record at the NOTES tab allows UNLIMITED TEXT. Each NOTE record at the NOTES tab has an attribute that determines if it can be viewed and/or printed. The attribute on the NOTE record at the NOTE TAB of the incident must be ‘d’ for descriptive (when viewed from RISKplus). When the NOTES record for the incident is viewed from RISKplus/W (new web version), the Note Permissions must equal “View & Print”.
- Note Permissions:

Follow-Up Complete?:
- Note: The Follow-Up Complete? check box in the RISKplus/W (web version) is a visual item for the Risk Manager to know if that Manager/Supervisor has completed their investigation.
 - b) [IP08e Detail Listing of Incidents with Filed By Info](#) provides detail information about the incident and includes info on the person filing the report. The name of the person reporting the incident in the RISKplus/W (new web version) is a mandatory field. This report includes: Filed Date, Filed By, Filed By Title, Filed Time, Filed By Department and Rec'd Date (when incident was reported, independent of when incident occurred).
- 3) Moved IP18/IP18a (confidential #s) reports into a new folder called Utility and added QUALCAREplus reports. New: [UT01a Physician Appointments \(with/without QAID\)](#), [UT01b Allied Health Appointments \(with/without QAID\)](#), [UT01c Employee Listing](#), UT18 (old IP18) Confidential RM Code #s and UT18a (old IP18a) Confidential RM Code #s (Alphabetic).
- 4) New Security folder under Risk Reports houses new Security reports: [SE01 List of Users](#) used by both windows and web version. [SE02 Security Group Details All Elements](#), [SE03 Security: Access Rules & SE04 Security: User Specific Info & Grouped Access Rules](#) are security reports for the new web version RISKplus/W.

Physician of Record

The [IP13](#) report—[Incidents with Physician of Record](#) pulls from the Physician field at the Incident Outcome TAB in RISKplus windows & from the Incident Description page in RISKplus/W. This is the only report that prints the information from this ‘Physician’ field. The Physician of Record was designed to store the attending physician for the patient and not to attribute the incident to that physician. That is where the “People Involved TAB” (RISKplus/W—“People Involved page”) comes into play. If you list the physician at the “People Involved” tab/page (attributing the incident to them), then you can use these reports as well:

IP17 Physician Profile (submit this report to the credentials committee for reappointment and/or OPPE/FPPE reporting)

IP20 Incidents with People Involved (in addition to physicians involved includes allied health and employees)

IP08a Detail of Incidents with People Involved

IS14 and IS14a Summary of Incidents By People Involved (IS14a prints the Confid Id No and not the name)

IS21 (‘Person Involved’ is a sort option on the report)

All Overview Reports print the section “People Involved” (as an option found under the Selection button)

NOTE: A “Person Involved” can be a Physician, an Allied Health Provider or Employee directly involved in the incident and you are attributing the incident to them (for the physician – it is the complaint against them, the needle-stick they sustained, the wrong activity order on the patient that fell, the wrong dosage prescribed, etc.). Use “Other” as the type of person when the family member is the “person involved” in the incident because they were walking the patient when they fell.

RISKplus/W (new web version)

Emails are sent when the incident is first reported AND when Notes are updated (records at the NOTES tab/page). If you add a service to an incident, you can email that incident to that service manager. in three ways:

- 1) Add a note or update a note and the newly added service manager will receive the email (if they have asked to be emailed when notes are updated).
- 2) At the incident selection window, display that incident in the list, highlight that row, then click on E-Mail Incident at the bottom of the window. This will send the normal incident info you are used to seeing in email notification along with the link — although the link may look different—but still works the same.
- 3) Take the email you received for this incident and forward to that service manager. Gives them a direct link to the incident.

Technical Tips

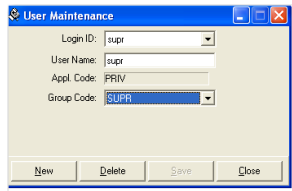


New EP2 Report

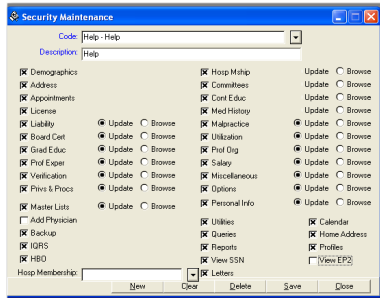
If you have applied the v6.1 update to PRIVplus you will notice a new report called the EP2 that automatically pops up when you enter the program. Without running the report you are alerted of expirations and upcoming expirations. This report was designed to keep things from falling through the cracks. You do have the option to turn this feature off in PRIVplus.

1) You will need to go to Utilities at the top of PRIVplus. Then User. Then Security Group.

2) You will select the appropriate Security Group that is associated with the Login that doesn't want to see the EP2 Report. You can check the security group by going to Utilities at the top of PRIVplus then user maintenance. See example below:



3) Once you have selected the appropriate security group. You will unclick EP2 so the box is no longer checked. See example below:



You will then click on save in the bottom right. Once the change is made and saved the EP2 Report will no longer display for any user in that security group. **Please Note *- This is a system generated report and not one you can run from output, reports.**

Announcements

Congratulations:

A couple congrats to send out to our staff here at CBR. Congrats to Kathy Mazurek who became an aunt to Tristan Cole Mazurek born on June 13.

Also, to Alesha Carden who is getting married on 10/15/2011 to Michael Pearson.

Announcements & Suggestions

We would love to hear your announcements and suggestions for our next newsletter! Please use the space below to send us your news.

Announcements:

Suggestions:

